

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
March 5, 2018
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, March 5, 2018 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Melvin Hershey, Chairman
Anna Dale, Vice Chairman
Mike Geyer, Member
Ron Kopp, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor
Jeff Burkhart, Code/Zoning Officer
Andy Brandt, Public Works Director
Mike Johnson, Golf Course Manager

Absent: Sam Risteff, Golf Course Superintendent
Tyler Erb, MS4 Environmental Specialist
Les Gilbert, EMA Coordinator

Attendees: Gary Carlson
Kris Valentine
Kayle Valentine
Nelson Ziegler
Steve Wisniewski
Terry Wealand
Laura Hayes, Press & Journal

Call to order

Salute the Flag

Citizens Input – None

Approval of Minutes – February 5, 2018

Moved by Dale, seconded by Shellenhamer the minutes of February 5, 2018 be approved. Motion carried.

Zoning Hearing Board Appointment - Edward A. Kozicki

Chairman Hershey presented the Board with a resume profiling Mr. Kozicki's qualifications. After Board review and concurrence from Zoning Board Member attendee Gary Carlson it was moved by Kopp, seconded by Dale, Edward A. Kozicki be appointed to fill the vacancy on the Zoning Hearing Board, term ending December 2020. Motion carried.

Manager's Report

The following Resolutions were presented for approval:

**Resolution 2018-7
Municipal Records Manual**

Moved by Shellenhamer, seconded by Geyer Resolution 2018-7 Municipal Records Manual be approved as presented. Motion carried.

Informational Item:

The Pennsylvania State Association of Township Supervisors (PSATS) informed the Township that Londonderry Township received a statewide award for its communication efforts in keeping the citizens of the Township informed of happenings throughout the Township through the newsletter and website. Mrs. Angie Evans was recognized by the Board for her outstanding efforts in organizing and preparing the newsletter.

Informational Item:

The work session scheduled for Wednesday, February 21, 2018 was cancelled.

Treasurer's Report

The Chairman requested approval to pay the following expenditures for the month of February:

General Fund	\$207,398.93
Golf Course	\$ 39,102.17
Liquid Fuels	\$ 32,427.85
Escrow	\$ -0-
LVFC	\$ -0-
Debt Service	\$ 12,813.78
Total	\$ 291,742.73

Moved by Shellenhamer, seconded by Dale payment of the bills for February be approved as presented. Motion carried.

Mr. Letavic informed the Board that he would need an Executive session to discuss a legal matter.

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Zoning/Codes – Jeff Burkhart

Re-affirmation the initial approval of the Preliminary / Final Lot Add-On Subdivision Plan for Ray D. and Amy L. Kennedy, Beagle Road, previously approved by the Board on November 6, 2017. Motion to reaffirm the waiver and deferrals and approval of the Preliminary / Final Lot Add-On Subdivision Plan for Ray D. and Amy L. Kennedy. Moved by Shellenhamer, seconded by Dale. Motion carried.

Request for Exemption of the Requirement to Provide a Replacement Area for OLSDS for 935 Thistle Road.

After some discussion, moved by Geyer seconded by Kopp to approve the exemption with the condition that the SEO provide the Township with a letter; the owner / installer provides a manufacturer's Operation & Maintenance Agreement for the system, and all material to be reviewed and approved by the township solicitor and township engineer.

Ayes: Dale, Geyer, Kopp, Shellenhamer.

Nay: Hershey

Motion carried.

Informational items:

As there were no applications submitted for consideration by the Zoning Hearing Board, the meeting normally scheduled for February 12, 2018, was not held. The Zoning Hearing Board is scheduled to meet on March 12, 2018 for two (2) requests for decisions.

Since there was nothing on the agenda for discussion, there was no meeting of the Planning Commission, normally scheduled for February 20, 2018. The Planning Commission is currently scheduled to meet again on March 19, 2018.

The Township will begin requiring a Holding Tank Agreement for any property that utilizes a holding tank as the method of addressing OLSDS. Such agreement is to be in place for properties that rely on a holding tank per DEP regulations.

MS-4 Environmental Department – No report.

Public Works Department - Andy Brandt

The Public Works Director presented a report on the work performed in the month of February.

Golf Course and Bar & Grill Report - Mike Johnson

The golf course manager attended a number of events and distributed marketing materials for the golf course.

Sunset Golf Course gift cards are now being sold at Costco in the Harrisburg and Lancaster locations. Sam's Club is also interested. Supervisor Dale suggested Mr. Johnson reach out to B.J.'s as well.

The clubhouse has 47 confirmed golf outing contracts and 21 private events.

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The security system has been repaired as well as the pass through window by the grill. Painting has been finished at clubhouse.

A sandwich cooler was purchased and delivered for the grill area.

Golf course maintenance crew assisted public works crew with snow removal. Mr. Risteff and Mr. Kinsey attended Eastern Turf Conference to maintain or renew their license.

Mr. Risteff has been treating grass with proper chemicals to prevent snow mold, and maintaining equipment for upcoming season. Golf course has been receiving positive feedback on improvements.

Engineer's Report – none

Solicitor's Report – none

EMA Report – none

New Business – none

Old Business – none

Executive session

Chairman Hershey adjourned the Regular Meeting at 8:00 p.m. in order to convene an Executive Session for the purpose of discussing a legal matter.

Chairman Hershey reconvened the Regular Meeting at 8:36 p.m. and reported that no action was taken as a result of the Executive Session.

Motion by Dale, seconded by Geyer to adjourn meeting at 8:37 p.m.

Motion carried.



Secretary